

CHIJOKE DAMIAN OKONKWO

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PROFESSIONAL SUMMARY

Software developer and content specialist with a Computer Engineering background, building websites and mobile applications using JavaScript, PHP, Python, React, Node.js, and mobile frameworks, alongside strong analytical writing and evaluation skills. Experienced reviewing code and content for accuracy, diagnosing issues methodically, and clearly explaining technical reasoning in writing — a skill set well suited to AI model assessment, response evaluation, and data annotation work. Delivered 50+ freelance web and mobile projects, resolved technical issues for a broadcasting organization, and led PR and communications campaigns. Detail-oriented, research-driven, and reliable working independently on remote, deadline-driven tasks.

SKILLS

Software Development: JavaScript, PHP, Python, React, Node.js, HTML/CSS, WordPress, React Native, Flutter (Dart), Mobile App Development

AI & Evaluation: AI Model Assessment, Response Evaluation & Ranking, Code Review & Debugging, Data Annotation, Quality/Accuracy Review, Prompt & Output Analysis

Writing & Content: Copywriting, SEO Content Writing, Editing & Proofreading, Public Relations Writing, Content Strategy

Other Technical: Website Security (SSL, DDoS protection, Cloudflare), Microsoft Office & Google Workspace

Soft Skills: Leadership, Communication, Research, Problem-Solving, Time Management

WORK EXPERIENCE

Freelance Software Developer & Content Writer

Jan 2020 – Present

Self-Employed

- Designed, developed, and reviewed code for 50+ web and mobile projects, checking functionality, performance, and security before delivery.
- Built responsive websites and mobile applications using JavaScript, PHP, React, Node.js, and mobile app frameworks.
- Wrote and structured SEO-friendly website copy for individuals and small businesses, improving online visibility and engagement.
- Reviewed and debugged code across multiple languages and frameworks for accuracy, efficiency, and best practice.
- Implemented Cloudflare security and performance features (DDoS protection, SSL, caching) to safeguard client websites.

Technical Support Person

Jan 2021 – Apr 2023

Anambra Broadcasting Service, Awka, Anambra State, Nigeria

- Diagnosed and resolved hardware and software issues through methodical root-cause analysis.
- Wrote clear, accurate technical explanations and documentation, translating complex issues into simple language.
- Performed regular system maintenance, including software updates, patches, and backups.

Front Desk Receptionist / IT Support

Feb 2019 – Dec 2020

Tekhub Nigeria Limited, Awka, Anambra State, Nigeria

- Managed correspondence and client communications, ensuring a professional and consistent tone at all touchpoints.
- Provided basic IT troubleshooting support for office staff alongside front-desk duties.

Public Relations Officer

Feb 2014 – Feb 2015

Association of Electronics & Computer Engineering Students

- Wrote and managed all internal and external communications, ensuring consistent messaging and branding for the association.
- Developed and executed public relations and social media content strategies that increased student engagement and event participation.
- Wrote press materials and served as spokesperson, representing the association at university meetings and events.

EDUCATION

Bachelor of Engineering, Electronic & Computer Engineering

2013 – 2019

Nnamdi Azikiwe University, Awka, Anambra State, Nigeria

CERTIFICATIONS & TRAINING

- IT Support — Hardware & Software
- Microsoft Office & Google Workspace
- Full-Stack Web Development
- Helpdesk & Service Support Practices

LANGUAGES

English: Fluent **Igbo:** Native

LEADERSHIP & CIVIL SOCIETY ENGAGEMENT

- President, Catholic Youths Organization, St Peter's Catholic Church, Awka (2021–2023) — led communications and community outreach initiatives, growing membership by 50%; recipient of the Service Excellence Award.
- Secretary, same organization (2019–2021) — wrote meeting agendas, minutes, and member communications; implemented WhatsApp, Facebook, and bulk SMS messaging to improve engagement.